

THE LEVELLAND CITY COUNCIL MET IN REGULAR SESSION ON MONDAY, THE 2<sup>nd</sup> OF NOVEMBER, AT LEVELLAND CITY HALL, R. O. DENNIS COUNCIL CHAMBERS, 1709 AVENUE H, WITH THE FOLLOWING MEMBERS PRESENT:

Barbra Pinner	Honorable Mayor	Present
Jim Myatt	Council Member	Present
Max Ledesma	Mayor Pro-Tem	Absent
Breann Buxkemper	Council Member	Present
Joe Bill Vardeman	Council Member	Present
Matt Wade	City Attorney	Present
Erik Rejino	City Manager	Present
Andréa Corley	City Secretary	Present

The Pledge was led by Mayor Barbra Pinner and the Invocation was given by Council Member Joe Bill Vardeman

*Statements by Citizens:*

There were no statements by citizens

**FIRST ITEM OF BUSINESS:**

*Consider and take necessary action to approve the minutes of October 19, 2020 regular meeting*

Motion by Joe Breann Buxkemper

Seconded by Bill Vardeman

To approve the minutes of the October 19, 2020 regular meeting

Motion carried unanimously.

**SECOND ITEM OF BUSINESS:**

*Discussion, update, and necessary action on procedures, processes, timelines, and priorities regarding lifting restrictions and regulations implemented during the COVID-19 Public Health Emergency.*

No action taken.

**THIRD ITEM OF BUSINESS:**

*Hold a public hearing on the Texas Parks and Wildlife Department Small Community Grant Program.*

No citizens participated in the public hearing.

#### **FOURTH ITEM OF BUSINESS:**

*Consider and take necessary action on Resolution No. 2020-45 authorizing the submission of a grant application to the Texas Parks & Wildlife Department, Local Park Grant Program, Small Community Grant Program.*

The Texas Parks and Wildlife Department (TPWD) has a Local Park Grant Program consisting of five (5) individual programs that assist local units of government with the development of public recreation areas and facilities throughout the State of Texas. One of those programs consists of the Small Community Grant Program which was created specifically to meet the recreation needs of small Texas communities with a population of 20,000 and under. The grant provides 50 percent matching grant funds to eligible municipalities. Eligible projects include ball fields, picnic facilities, playgrounds, swimming pools, trails, sports courts and support facilities. A City can apply for up to a \$75,000 grant.

Over the last several years, the City has made many strides in each of the areas above and has been successful in obtaining several TPWD Small Community Grants to help fund the replacement of several deteriorated playgrounds.

We have made significant progress over the past several years in replacing aging playgrounds.

- L.G. Griffin Park (to be replaced in 2017)
- Kauffman Park (to be replaced in 2017)
- Double U Drive Park (replaced in 2016)
- 4th Street Park (replaced in 2016)
- Brashear Lake (replaced in 2016)
- City Park Awning #2 (replaced in 2014)
- Lobo Lake (replaced in 2013)
- Country Club (replaced in 2012)
- Sherman Park (replaced 2019)
- Country Club Park (added tot-land in 2020)
- George C. Price Park (proposed replacement)

At this time, we have one playground remaining that needs to be replaced which is at George C. Price Park. Accordingly, the LCDC budgeted \$50,000 to replace the playground. The discussions with both the LCDC and Council during budget work sessions were that we would apply for a TPWD Small Community Grant to help offset the cost. If the grant was not funded, the LCDC would fund the full amount of the playground.

Applications are due soon and in order to move forward we need to adopt a resolution authorizing the submission of a grant application.

Motion by Breann Buxkemper

Seconded by Joe Bill Vardeman

To approve Resolution 2020-45 authorizing the City to apply for the Local Park Grant Program with Texas Parks & Wildlife

Motion carried unanimously

**FIFTH ITEM OF BUSINESS:**

*Consider and take necessary action on the quarterly investment report for the quarter ending on September 30, 2020.*

Financial Director, Sarah Osburn, presented the regular investment report for the quarter ending September 30, 2020. In accordance with the guidelines and strategies set forth in the City's Investment Policy, the Public Funds Investment Act and the Public Funds Collateral Act, only funds that are not needed for immediate use are invested.

The three primary objectives of the City's Investment Policy are listed below, in order of importance:

1. Safety
2. Liquidity
3. Yield

The City's investments in the accompanying report meet the above objectives within state standards. Longer term investments are in certificates of deposit and are secured by bank-owned securities pledged by the bank to the City for the amounts in excess of FDIC coverage. These pledged securities are held by the bank's safekeeping agent. The City's investments in certificates of deposit are with local banks other than the City's depository bank, which assists the City in diversifying its cash position.

Interest rates remain low for both short-term pooled investments and certificates of deposit. Because interest rates are so low, the CD that matured during the quarter was moved to the City Bank pooled cash account. I am hopeful we will see an improvement in the CD market within the next 12 months. The City was earning .65% on depository demand monies as of September 30, 2020.

Motion by Joe Bill Vardeman

Seconded by Breann Buxkemper

To approve the Quarterly Investment Report

Motion carried unanimously

**SIXTH ITEM OF BUSINESS:**

*Consider and take necessary action to appoint board members to the Housing Standards Commission*

There are several board vacancies and expiring terms on various City boards. Accordingly, over a couple of meetings Council has appointed several members to several City boards. Below is a list of the final board we need to consider appointments for at this time:

**Housing Standards Commission**

The Housing Standards Commission provides for inspection and enforcement of uninhabitable and dangerous dwellings and buildings, declaring as unfit for human

occupation and violations as recommended by the Building Inspector. Board members and terms are as follows:

Board Member -----	Term Expires
Michael Stueart	2020
Vacancy	2020
Diane Lane	2021
Vacancy	2021
Kayla Neuhaus	2021

Mr. Stueart is interested in serving another two year term on the Housing Standards Commission (HSC). Also, I have spoken with Amber Hinson and Kris Phillips regarding serving on the HSC and both are interested in serving.

Motion by Breann Buxkemper

Second by Jim Myatt

To appoint Michael Stueart and Amber Hinson to a two-year term and appoint Kris Phillips to fill the remaining one year of a two-year term.

Motion passed unanimously.

**SEVENTH ITEM OF BUSINESS:**

*Convene into executive session in accordance with Tex. Gov't Code §551.071 to seek the advice about pending or contemplated litigation, settlement offers or on matters in which duty of the attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Tex. Gov't Code Ch. 551.*

**EIGHTH ITEM OF BUSINESS:**

*Convene into executive session in accordance with Texas Gov't Code, Section 551.087, to discuss or deliberate regarding commercial or financial information that the city council has received from a business prospect that the city council seeks to have locate, stay, or expand in or near the City of Levelland and with which the city council is conducting economic development negotiations; and to deliberate the offer of a financial or other incentive to such business prospect..*

Mayor Pinner declared Council to be in Executive Session at 7:33p.m. She returned Council to regular session at 8:05p.m.

There being no further business the meeting was adjourned.

Respectfully Submitted,

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Andréa Corley, City Secretary