

THE LEVELLAND CITY COUNCIL MET IN REGULAR SESSION ON MONDAY, THE 12th OF JULY 2021, AT LEVELLAND CITY HALL, R. O. DENNIS COUNCIL CHAMBERS, 1709 AVENUE H, WITH THE FOLLOWING MEMBERS PRESENT:

Barbra Pinner	Honorable Mayor	Present
Jim Myatt	Council Member	Present
Mary Engledow	Council Member	Present
Breann Buxkemper	Mayor Pro Tem	Present
Michael Stueart	Council Member	Present**
**Council Member Stueart left the meeting after Agenda Item #6 due to family emergency		
Matt Wade	City Attorney	Present
Erik Rejino	City Manager	Present
Andréa Corley	City Secretary	Present

The Pledge was led by Mayor Barbra Pinner and the Invocation was given by Council Member Jim Myatt

Statements by Citizens:

There was one statement by a citizen regarding garbage services in Levelland

FIRST ITEM OF BUSINESS:

Consider and take necessary action to approve the minutes of the June 21, 2021 regular meeting

Motion by Breann Buxkemper

Seconded by Michael Stuart

To approve the minutes of the June 21, 2021 regular meeting.

Motion carried unanimously.

SECOND ITEM OF BUSINESS:

Consider and take necessary action on the event application for the Cotton and Crude Fest-Street Fair and Music Festival event

The Levelland Chamber of Commerce is in the process of planning the annual Cotton & Crude Street Fair & Music Festival Event, scheduled for September 25, 2021 in Downtown Levelland. This event will replace the Early Settlers Day event, which is normally held the second Saturday in July.

All events where alcohol will be permitted require approval from the City Council. The Chamber will sell Cooler Passes for event-goers to bring their own alcohol, with the stipulation that there will be no glass containers allowed, and the TxDOT right of way will be cleaned of any debris

before re-opening the streets. Following this memo you will find the Event Application, Street Closure Map, and the Site Plan.

Motion by Breann Buxkemper

Seconded by Michael Stueart

To approve the Event Application for the Cotton & Crude Street Fair & Music Festival Event.

Buxkemper, Stueart and Engledow voted YES

Myatt voted NO

Motion carried

THIRD ITEM OF BUSINESS:

Consider and take necessary action on Resolution No. 2021-31 approving an agreement with the Texas Department of Transportation regarding the closing of two blocks of state highway for the Cotton and Crude Fest-Street Fair and Music Festival.

As in prior downtown events, for the Cotton & Crude Street Fair and Music Festival, the City and TxDOT will need to temporarily close several streets. When events are held downtown, we normally have to close Houston Street on the north side of the square and Avenue H on the west side of the square. These two streets are State highways. In order to close them, the State requires that the City approve an agreement for the temporary closure of state right of way. The agreement simply states the requirements the City has when closing down a State highway.

Motion by Michael Stueart

Seconded by Mary Engledow

To Approve Resolution No. 2021-31 approving an agreement with the Texas Department of Transportation regarding the closing of two blocks of state highway for Cotton & Crude Street Fair & Music Festival Event

Motion carried unanimously.

FOURTH ITEM OF BUSINESS:

Consider and take necessary action on Resolution No. 32 authorizing the submission of a grant application for the Community Policing Development (CPD) Accreditation Program through the U.S. Department of Justice.

The Fiscal Year 2021 Community Policing Development (CPD) Accreditation Program funds are used to develop the capacity of law enforcement to implement community policing strategies by providing guidance on promising practices through the development and testing of innovative strategies; building knowledge about effective practices and outcomes; and supporting new, creative approaches to preventing crime and promoting safe communities. The grant program pays for up to \$75,000.00 in a two-year period at which time the City of Levelland Police Department would be required to incur all expenses.

The Levelland Police Department has worked diligently towards achieving “Recognition” through the Texas Police Chiefs Association. This program is equivalent to achieving accreditation which may be required by Police Department across the United States as an effort to reform Police. While working to achieve this prestigious accomplishment, a lack of personnel to assist in evidence maintenance and records retention was discovered. This would be a newly created position and this would be the first attempt to apply for this grant. While the application process is extremely competitive, we do believe the City of Levelland and the Levelland Police Department can benefit greatly if the grant is awarded. Furthermore, approximately \$4,600,000 in funding is available through this FY 2021 CPD program. Each award is two years (24 months) in length and there is no local match.

Below is the proposed grant budget. Please keep in mind that this budget only includes salary and fringe benefits.

	Total	Grant Amount	Local Match
Year 1 Salary & Fringe	\$49,000.00	\$37,500.00	\$11,500.00
Year 2 Salary & Fringe	\$49,000.00	\$37,500.00	\$11,500.00

Motion by Breann Buxkemper

Seconded by Jim Myatt

To approve Resolution No. 32 authorizing the submission of a grant application for the Community Policing Development (CPD) Accreditation Program through the U.S. Department of Justice.

Motion carried unanimously.

FIFTH ITEM OF BUSINESS:

Consider and take necessary action to award a bid for a Pickup Truck for the Levelland Fire Department.

The current budget includes \$54,000 to replace one of the command units in the Levelland Fire Department. The pickup being replaced is a 2010 Chevrolet ¾ ton Crew Cab with approximately 103,000 miles. A few months ago we issued a request for proposals (RFP) seeking bids for the new command unit. However, the low bidder at that time, Scoggin-Dickey, notified us after the bid opening that all government ¾ ton pickup truck orders had been postponed due to availability issues. Accordingly, they removed their bid for the Fire Department pickup truck. As a result, Council rejected all bids and asked staff to reissue the RFP.

At this time, we have received bids back on the second RFP issued and the results are as follows:

Bidder	Make/Model/Year	Gross Bid Amount	Trade-in	Net Bid (Gross-Trade)
John Roley	Chevy 2500/ 2021	\$42,089.62	N/A	N/A
Smith Auto Family	Ford F-250/2021	\$39,641.02	\$12,000.00	\$27,641.02

The low bidder is the Smith Auto Family in the amount of \$27,641.02.

Motion by Mary Engledow

Seconded by Jim Myatt

Award pickup truck bid for the Levelland Fire Department to the Smith Auto Family in the amount of \$27,641.02.

Motion carried unanimously.

SIXTH ITEM OF BUSINESS:

Hold a public hearing on a request for disannexation by the property owners of the following property located in the municipal limits of the City of Levelland: Lots Numbers One (1) through Six (6) of the Brashear Estates, Levelland, Hockley County, Texas

Public Hearing was opened by Mayor Barbra Pinner at 6:33pm

Public Hearing was closed by Mayor Barbra Pinner at 6:34pm

SEVENTH ITEM OF BUSINESS:

Consider and take necessary action on Ordinance No. 1056 regarding the disannexation of Lots Numbers One (1) through Six (6) of the Brashear Estates, Levelland, Hockley County, Texas in relation to a request for disannexation by the property owners on a first reading.

Early last month Council voted to authorize staff to move forward with the process to disannex six (6) lots in the Brashear Estates. As Council is aware these six lots were originally part of the land the LEDC purchased for development of the Levelland Industrial Rail Park. The portion of the property that makes up the Brashear Estates was voluntarily annexed at the request of the LEDC in 2009 and then sold off to an individual for single family housing. Upon a request from the property owners Council agreed to move forward with the process to disannex these six (6) lots.

****Council Member Stueart left the meeting before this vote due to family emergency. From this point forward, all votes did not include Council Member Stueart.**

Motion by Breann Buxkemper

Seconded by Jim Myatt

To Approve Ordinance No. 1056 regarding the disannexation of Lots Numbers One (1) through Six (6) of the Brashear Estates, Levelland, Hockley County, Texas in relation to a request for disannexation by the property owners on a first reading.

Motion carried unanimously.

EIGHTH ITEM OF BUSINESS:

Hold a public hearing regarding a request for annexation by South Plains Church to have the following property annexed into the municipal limits of the City of Levelland: a two acre tract of land out of the South part of Labor (6), League Twenty-seven of the Hood County School Lands in Hockley County, Texas whose address is 1421 Cactus Drive, Levelland, Hockley County, Texas.

Public Hearing was opened by Mayor Barbra Pinner at 6:41pm

Public Hearing was closed by Mayor Barbra Pinner at 6:42pm

NINTH ITEM OF BUSINESS:

Consider and take necessary action on Ordinance No. 1057 regarding the annexation of a two acre tract of land out of the South part of Labor (6), League Twenty-seven of the Hood County School Lands in Hockley County, Texas whose address is 1421 Cactus Drive, Levelland, Hockley County, Texas in relation to a request for annexation by South Plains Church on a first reading.

Earlier this year South Plains Church, which is currently outside of the city limits, requested water service from the City. At that time, when they made the request to the City for water service, they found out that the water well that the church has onsite is limited in production for future use according to church staff and had begun to have sand related issues. The location of South Plains Church has two existing water mains adjacent to the property and the mains already have existing outside city limit customer taps on the water mains already.

When Council considered this request in March it was determined that the City would not be out any additional infrastructure funds, the City would not have to maintain any new water mains that we are not already maintaining, and we would gain a new utility customer at 1 ½ times the regular utility rate since South Plains Church is outside the City. In addition, South Plains Church was also already receiving sewer service from the City on a portion of the building.

During the discussions for water service South Plains Church had also agreed to move forward with a voluntary annexation in lieu of receiving water service. Shortly after the Council meeting we received a petition requesting annexation of South Plains Church. At the last meeting Council

approved a service plan agreement with South Plains Church which was the first step in moving forward with the annexation. The agreement approved by Council simply states which services will be available to South Plains Church. At this time all City services are available to South Plains Church with no additional investment needed from the City.

Motion by Breann Buxkemper

Seconded by Mary Engledow

To approve Ordinance No. 1057 regarding the annexation of a two acre tract of land out of the South part of Labor (6), League Twenty-seven of the Hood County School Lands in Hockley County, Texas whose address is 1421 Cactus Drive, Levelland, Hockley County, Texas in relation to a request for annexation by South Plains Church on a first reading

Motion carried unanimously.

TENTH ITEM OF BUSINESS:

Hold a public hearing regarding a substandard structure located at 1413 Ave L, Levelland, Hockley County, Texas 79336; Lot Number seven (7), Block Number 203 of the Fifth (LEV) Addition to the City of Levelland, Hockley County, Texas.

Public Hearing was opened by Mayor Barbra Pinner at 6:48pm

Public Hearing was closed by Mayor Barbra Pinner at 6:49pm

ELEVENTH ITEM OF BUSINESS:

Consider and take necessary action and issue any necessary order to abate, repair, secure or demolish regarding substandard structure at 1413 Ave L, Levelland, Hockley County, Texas 79336; Lot Number Seven (7), Block Number 203 of the Fifth (LEV) Addition to the City of Levelland, Hockley County, Texas.

In June of 2017, Council adopted an ordinance which revised the housing standards ordinance addressing the abatement, repair, and demolition of substandard structures that are declared a public nuisance. The revisions were necessary as a result of changes in legislation as well as recent court cases.

With the new ordinance in place, the Levelland Housing Standards Commission recently met and considered action on 5 structures that have been identified as substandard by the Building Inspections Department. One of the structures was located at 1109 12th Street. This particular property owner was contacted with the appropriate notices and has indicated he will demolish the structure if given time. The Levelland Housing Standards Commission voted to give the property owner 90 days to demolish the substandard structure.

Other structures that the Housing Standards Commission considered are located at 1413 Ave L, 1801 10th, 1111 12th & 1829 10th. In these cases, the property owners have been contacted with

the appropriate notices. Accordingly, the Housing Standards Commission voted to recommend to the Council to order the demolition of the structures. In order to take the next step, a second public hearing is required before the City Council. The appropriate notices were published and sent via certified mail. After the conclusion of the public hearing Council can then take action on the recommendation from the Housing Standards Commission.

It is the recommendation of the Housing Standards Commission and City staff that Council vote to order the abatement of the substandard structures. Once the order is issued to the property owners they will have 30 days to demolish the structures. If they do not, the City will step in and demolish the structures and assess the charges to the property owner.

Motion by Breann Buxkemper

Seconded by Jim Myatt

To issue order to abate and demolish, within 30 days, a substandard structure located at 1413 Ave L, Levelland, Hockley County, Texas 79336; Lot Number seven (7), Block Number 203 of the Fifth (LEV) addition to the City of Levelland, Hockley County, Texas.

Motion carried unanimously.

TWELTH ITEM OF BUSINESS:

Hold a public hearing regarding a substandard structure located at 1801 10th Street, Levelland, Hockley County, Texas 79336; Lot Number Six (6), Block Number Two (2) of the Tramel I (LEV) Addition to the City of Levelland, Hockley County, Texas.

Public Hearing was opened by Mayor Barbra Pinner at 7:02pm

Public Hearing was closed by Mayor Barbra Pinner at 7:14pm

THIRTEENTH ITEM OF BUSINESS:

Consider and take necessary action and issue any necessary order to abate, repair, secure or demolish regarding substandard structure located at 1801 10th Street, Levelland, Hockley County, Texas 79336; Lot Number Six (6), Block Number Two (2) of the Tramel I (LEV) Addition to the City of Levelland, Hockley County, Texas.

This agenda item is referenced in the ELEVENTH ITEM OF BUSINESS

Motion by Breann Buxkemper

Seconded by Jim Myatt

To issue order to abate and demolish, within 90 days, a substandard structure located at 1801 10th Street, Levelland, Hockley County, Texas 79336; Lot Number Six (6), Block Number 2 of the Tramel I (LEV) Addition to the City of Levelland, Hockley County, Texas.

Motion carried unanimously.

FOURTEENTH ITEM OF BUSINESS:

Hold a public hearing regarding a substandard structure located at 1111 12th Street, Levelland, Hockley County, Texas 79336; Lot Number 12, Block Number 170 of the Southside (LEV) Addition to the City of Levelland, Hockley County, Texas.

Public Hearing was opened by Mayor Barbra Pinner at 7:19pm

Public Hearing was closed by Mayor Barbra Pinner at 7:19pm

FIFTEENTH ITEM OF BUSINESS:

Consider and take necessary action and issue any necessary order to abate, repair, secure or demolish regarding substandard structure located at 1111 12th Street, Levelland, Hockley County, Texas 79336; Lot Number 12, Block Number 170 of the Southside (LEV) Addition to the City of Levelland, Hockley County, Texas.

This agenda item is referenced in the ELEVENTH ITEM OF BUSINESS

Motion by Mary Engledow

Seconded by Breann Buxkemper

To issue order to abate and demolish, within 30 days, a substandard structure located at 1111 12th Street, Levelland, Hockley County, Texas 79336; Lot Number 12, Block Number 170 of the Southside (LEV) Addition to the City of Levelland, Hockley County, Texas.

Motion carried unanimously.

SIXTEENTH ITEM OF BUSINESS:

Hold a public hearing regarding a substandard structure located at 1829 10th Street, Levelland, Hockley County, Texas 79336; Lot Numbers 26 and 27, Block Number Two (2) of the Tramel II (LEV) Addition to the City of Levelland, Hockley County, Texas.

Public Hearing was opened by Mayor Barbra Pinner at 7:24pm

Public Hearing was closed by Mayor Barbra Pinner at 7:24pm

SEVENTEENTH ITEM OF BUSINESS:

Consider and take necessary action and issue any necessary order to abate, repair, secure or demolish regarding substandard structure located at 1829 10th Street, Levelland, Hockley County, Texas 79336; Lot Numbers 26 and 27, Block Number Two (2) of the Tramel II (LEV) Addition to the City of Levelland, Hockley County, Texas.

This agenda item is referenced in the ELEVENTH ITEM OF BUSINESS

Motion by Breann Buxkemper

Seconded by Mary Engledow

To issue order to abate and demolish, within 30 days, a substandard structure located at 1829 10th Street, Levelland, Hockley County, Texas 79336; Lot Numbers 26 and 27, Block Number Two (2) of the Tramel II (LEV) Addition to the City of Levelland, Hockley County, Texas.

Motion carried unanimously.

EIGHTEENTH ITEM OF BUSINESS:

Consider and take necessary action on procedures, processes, timelines, and priorities regarding lifting restrictions and regulations implemented during the COVID-19 Public Health Emergency – Resolution No. 2021-33.

Last month, Council extended the local COVID order and at this time the local order will expire before second Council meeting in July. Governor Abbott has not made any changes to his most recent order, GA-34, and he has continued extending his disaster declaration related to COVID every 30 days. At this meeting we will ask Council to consider extending the local order and will also provide an update regarding our local COVID numbers. With the recent COVID-19 funding and the upcoming funding from the American Rescue Plan staff is recommending that we continue our local order so long as Governor Abbott continues the state-wide COVID order.

Motion by Mary Engledow

Seconded by Breann Buxkemper

To approve Resolution No. 2021-33 extending the local disaster declaration.

Motion carried unanimously.

NINETEENTH ITEM OF BUSINESS:

Convene into executive session in accordance with Tex. Gov't Code §551.071 to seek the advice about pending or contemplated litigation, settlement offers or on matters in which duty of the attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Tex. Gov't Code Ch. 551, (Hockley County Contractual Arrangements).

TWENTIETH ITEM OF BUSINESS:

Convene into executive session in accordance with Texas Gov't Code §551.072 to deliberate the purchase, exchange, lease or value of real property.

Mayor Pinner declared Council to be in Executive Session at 7:31p.m. She returned Council to regular session at 8:46p.m.

TWENTY FIRST ITEM OF BUSINESS:

Consider and take necessary action to authorize staff to issue a request for proposals regarding the sale of a property owned by the City of Levelland located at 606 West Jefferson Street, Levelland, Hockley County, Texas.

No Council Action Taken

TWENTY SECOND ITEM OF BUSINESS:

Consider and take necessary action on a Fire Service Agreement with Hockley County to provide fire suppression in the county.

Motion by Breann Buxkemper

Seconded by Mary Engledow

To direct Erik Rejino to set up a joint City Council/County Commissioner meeting to discuss Fire Services

Motion carried unanimously.

TWENTY THIRD ITEM OF BUSINESS:

Hold a budget work session for Fiscal Year 2021/2022 Budget

No Council Action Taken

There being no further business the meeting was adjourned at 8:53pm.

Respectfully Submitted,

Andréa Corley, City Secretary