

THE LEVELLAND CITY COUNCIL MET IN A REGULAR MEETING ON MONDAY, THE 5th DAY OF JUNE 2023, AT LEVELLAND CITY HALL, R. O. DENNIS COUNCIL CHAMBERS, 1709 AVENUE H, WITH THE FOLLOWING MEMBERS PRESENT:

Barbra Pinner	Honorable Mayor	Present
Jim Myatt	Council Member	Present
Max Ledesma	Council Member	Present
Breann Buxkemper	Mayor Pro Tem	Present
Michael Stueart	Council Member	Present
Matt Wade	City Attorney	Present
Brandon Anderson	City Manager	Present
Andréa Corley	City Secretary	Present

The meeting was called to order at 6:00pm.

The Pledge was led by Mayor Barbra Pinner and the Invocation was given by Council Member Jim Myatt.

Statements by Citizens:

There were no statements by citizens.

FIRST ITEM OF BUSINESS:

Consider and take necessary action to approve the minutes of the May 15, 2023, regular meeting.

Motion by Breann Buxkemper

Seconded by Michael Stueart

To approve the minutes of the May 15, 2023, regular meeting.

Motion carried unanimously.

SECOND ITEM OF BUSINESS:

Consider and take necessary action on an encroachment agreement-- 410 Holly. Property Owners/Occupants - Jose Nunez Jr & Patricia J Nunez. Legal Description - COLLEGE HTS (LEV), BLOCK 1, LOT 19 & LOT 20

City Manager Brandon Anderson advised that there are a few details that need to be ironed out before Council can take action on Agenda Items 2 and 3.

Motion by Breann Buxkemper

Seconded by Jim Myatt

To table Agenda Items 2 and 3 until a future meeting.
Motion carried unanimously.

THIRD ITEM OF BUSINESS:

Consider and take necessary action on an encroachment—419 Holly. Property Owners – Glenn Ashton & Cody J Montgomery. Legal Description - COLLEGE HTS (LEV), BLOCK 1, LOT 6

Action on this item was covered in the action on Agenda Item #2

FOURTH ITEM OF BUSINESS:

Consider and take necessary action on a variance in the Levelland-Oxy Sports Complex hours of operation for the Blue & You Ragball Tournament to accommodate an overnight tournament on June 23-25, 2023.

In the policies, regulations and contract for the Oxy Sports Complex, the hours of operations are set as follows: games scheduled on Sunday through Friday nights must be completed by 11:00 p.m. and games beginning on Saturday must be completed by 1:00 am on Sunday morning. Any deviation from these rules must be granted by the City Council.

To that end, Rocio Gameros, a Levelland Police Officer, is acting as tournament director for an overnight softball tournament at the Oxy Sports Complex June 23-25. It is not a new concept to play softball “all night long,” as we have accommodated several such tournaments in the past few years. It is certainly much cooler to play in the overnight hours.

Motion by Michael Stueart

Seconded by Breann Buxkemper

To approve a variance in the Levelland-Oxy Sports Complex hours of operation for the Blue & You Ragball softball tournament to accommodate an overnight tournament on June 23-25, 2023.

Motion carried unanimously.

FIFTH ITEM OF BUSINESS:

Consider and take necessary action on a memorandum of understanding between the City of Levelland and the Levelland Economic Development Corporation governing the transfer and reimbursement of funds related to the Texas Department of Agriculture Texas Capital Fund grant received for the Enviro Tech Rail Park

Our 2019 Texas Capital Fund grant under national objective criteria mandated us to create 25 low to moderate income (LMI) jobs with Enviro Tech Chemical Services, an Arxada company. However, TDA discovered that only 10 out of 29 jobs were LMI compliant. Since HUD governs the national objectives, a project must meet the criteria or be rejected. Hence, we agreed to repay TDA for the grant funds.

LEDC is committed to being an exemplary partner. Nevertheless, the city is the authorized entity responsible for applying for TDA grant funds. Consequently, the city will reimburse TDA, and we will reimburse the city. We believe that once the situation with the company is resolved, the funds should be returned to LEDC.

Motion by Breann Buxkemper

Seconded by Jim Myatt

To approve the memorandum of understanding between the City of Levelland and the Levelland Economic Development Corporation governing the transfer and reimbursement of funds related to the Texas Department of Agriculture Texas Capital Fund grant received for the Enviro Tech Rail Park.

Motion carried unanimously.

SIXTH ITEM OF BUSINESS:

Update on the Texas Parks & Wildlife Trail Grant Program.

In 2019 the City of Levelland applied for a trail grant with the Texas Parks and Wildlife Department for Lobo Lake Park. The trail grant will allow the city to pave the walking trail around Lobo Lake, add trash cans, and benches to beautify and improve the park trail system. The city received news that we won the trail grant in 2022 and the grant became available to sign just recently. The city is now waiting for a notice to proceed letter to begin the project which is slated to begin in October 2023. The trail grant is an 80/20 match with the total project costing \$76,500, of which \$15,300 is the match amount from the Parks donation fund. At this time there is no action needed on this update.

No Action Taken.

SEVENTH ITEM OF BUSINESS:

Consider and take necessary action on proposed changes in the Main Street bylaws.

The Main Street Advisory Board would like to recommend to City Council the revision of the Main Street Advisory Board By-Laws. The revisions include Article II, paragraph one; change of ten members to eight and quorum change from six to five. Paragraph two, change from one term to being able to be reappointed for one additional term, for a total of two back-to-back terms, and revision of appointment for an expired term to include serving out the

other person's term and then being able to be appointed for their own term after the fulfillment of the appointed term. Article three, regarding officers, will add the office of secretary and designate the executive board as the President, Vice President, Secretary and Past President. There is also a clarification given on secretaries duties.

The purpose of the proposed revision is to assist the Main Street Board in reaching a quorum and also in covering secretarial duties, if and when there is an absence of a staff member that is assigned by the city manager to assist the Main Street manager due to time conflicts of current and future proposed meeting times.

Motion by Michael Stueart

Seconded by Breann Buxkemper

To approve changes to the Main Street bylaws as recommended by the Main Street Advisory Board.

Motion carried unanimously.

EIGHTH ITEM OF BUSINESS:

Consider and take necessary action on awarding a Buyboard bid to South Plains Communications for the purchase of Telecommunication Consoles at the Levelland Police Communication Center utilizing ARPA funds.

On Feb 6, staff presented multiple projects to Council, all of which could be eligible expenses paid for by APRA funds. At that time, the Council voted to instruct staff to procure bids and return to Council for discussion and possible approval. At that time a quote was presented through South Plains Communications. Since that time, South Plains Communications, which is the nearest local dealership has added this same program to the Buy Board system guaranteeing the lowest cost.

As presented in February, Council was made aware of the old and antiquated telecommunication system in operation today. The Levelland Police Department is responsible for dispatch services for all Public Safety Agencies in Hockley County and because of the old system our dispatch services have been lacking. Many times, our radio transmissions are not heard appropriately or just not heard at all, causing slower responses by personnel in the field. This also has caused safety concerns for all Public Safety when needing assistance.

Motion by Breann Buxkemper

Seconded by Michael Stueart

To award a Buyboard bid to South Plains Communications for the purchase of Telecommunication Consoles at the Levelland Police Communication Center utilizing ARPA funds.

Motion carried unanimously.

NINTH ITEM OF BUSINESS:

Convene into executive session in accordance with Tex. Gov't Code §551.074 Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (City Manager; Finance Director).

Mayor Pinner declared Council to be in Executive Session at 6:35pm. She returned Council to regular session at 7:41pm.

TENTH ITEM OF BUSINESS:

Reconvene into open session and consider and take necessary action on items related to the executive session including any necessary budget amendments, if needed.

There being no further business, the meeting was adjourned at 7:42pm.

Respectfully Submitted,

Andréa Corley, TRMC
City Secretary

Barbra Pinner, Mayor