

THE LEVELLAND CITY COUNCIL MET IN A REGULAR MEETING ON MONDAY, THE 19th DAY OF JUNE 2023, AT LEVELLAND CITY HALL, R. O. DENNIS COUNCIL CHAMBERS, 1709 AVENUE H, WITH THE FOLLOWING MEMBERS PRESENT:

Barbra Pinner	Honorable Mayor	Present
Jim Myatt	Council Member	Present
Max Ledesma	Council Member	Present
Breann Buxkemper	Mayor Pro Tem	Present
Michael Stueart	Council Member	Present
Matt Wade	City Attorney	Present
Brandon Anderson	City Manager	Present
Andréa Corley	City Secretary	Present

The meeting was called to order at 6:00pm.

The Pledge was led by Mayor Barbra Pinner and the Invocation was given by Mayor Pro Tem Breann Buxkemper.

Statements by Citizens:

There were no statements by citizens.

FIRST ITEM OF BUSINESS:

Consider and take necessary action to approve the minutes of the June 5, 2023, regular meeting.

Motion by Michael Stueart

Seconded by Max Ledesma

To approve the minutes of the June 5, 2023, regular meeting.

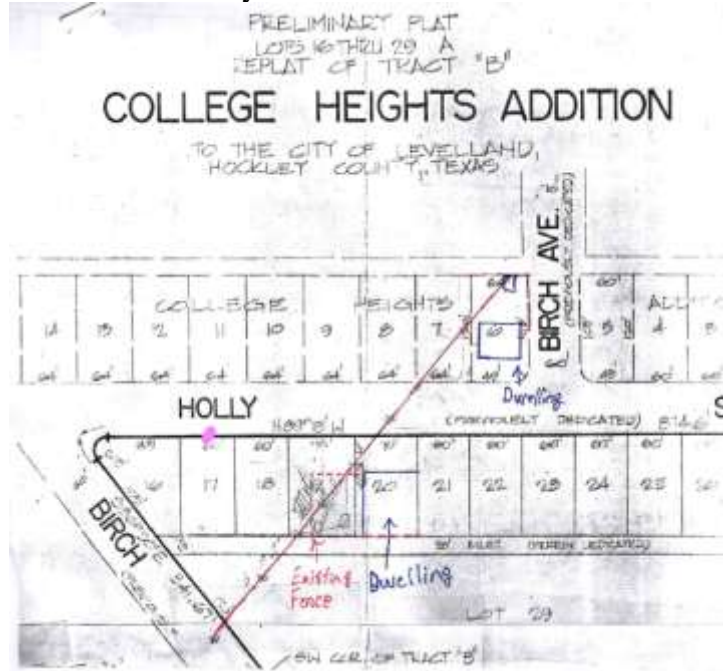
Motion carried unanimously.

SECOND ITEM OF BUSINESS:

Consider and take necessary action on an encroachment agreement-- 410 Holly. Property Owners/Occupants - Jose Nunez Jr & Patricia J Nunez. Legal Description - COLLEGE HTS (LEV), BLOCK 1, LOT 19 & LOT 20

There is an existing 10' utility easement that runs through 410 Holly, COLLEGE HTS (LEV), BLOCK 1, LOT 19 & LOT 20 & 419 Holly, COLLEGE HTS (LEV), BLOCK 1, LOT 6. 410 Holly has an existing fence that encroaches this easement, and 419 Holly has an existing fence and possibly an accessory structure that encroaches this easement. Since the city needs access

for the future servicing of this utility easement, it is therefore recommended that encroachment agreements be made between the City of Levelland and the owners of these properties.



Motion by Breann Buxkemper
Seconded by Michael Stueart
To approve the encroachments agreements in Agenda Items 2 and 3.
Motion carried unanimously.

THIRD ITEM OF BUSINESS:

Consider and take necessary action on an encroachment—419 Holly. Property Owners – Glenn Ashton & Cody J Montgomery. Legal Description - COLLEGE HTS (LEV), BLOCK 1, LOT 6

Action on this item was covered in the action on Agenda Item #2

FOURTH ITEM OF BUSINESS:

Consider and take necessary action regarding repairs or replacement of the cemetery water well.

Recently the water well at the Cemetery quit producing water. After a few weeks of troubleshooting the entire well structure it was determined the water well is not going to work

properly again. To have irrigation back up and running at the Cemetery we will need to drill a new well.

The most economical and long-term option is to drill a new well 50' from the existing well so that all the infrastructure that is in place now can stay. All the infrastructure has been recently refurbished. The new water well will be piped into the existing well house. The old well will be decommissioned and therefore the minimum feet requirement is not a factor for the new well. This allows us to get a new water well but keep many of the good components such as the sand separators, pressure tank, electrical components, the well house, and piping. The attached PDF shows an estimate from Submersible Pump out of Levelland, Tx for \$43,584.75.

Motion by Breann Buxkemper

Seconded by Max Ledesma

To approve staff to move forward with drilling a new water well at the cemetery for an amount not to exceed \$43,584.75, with a budget amendment to come later.

Motion carried unanimously.

FIFTH ITEM OF BUSINESS:

Consider and take necessary action on Resolution #2023-23 amending the 2022-2023 budget to allow ARPA funds to pay for the Telecommunications Consoles approved at last City Council meeting on June 5th, 2023.

In March, city staff presented a list of items to be considered for use of ARPA funds, one item discussed then was the telecommunications consoles. At the time of discussion, Council asked for more comparisons from other vendors. In that process by staff, we had difficulty finding similar products locally and in this time the vendor we have used in the past, South Plains Communications was able to secure Buy Board pricing which allows us to utilize the vendor without a bidding process that has already been done by the Buy Board. Ultimately it reduced the original quote from \$248,419 to \$208,175.

On June 5th, 2023, the City Council approved the purchase of the telecommunications consoles from South Plains Communications for \$208,175, this resolution allows for the budget amendment needed to process this purchase.

Motion by Michael Stueart

Seconded by Breann Buxkemper

To approve Resolution #2023-23 amending the 2022-2023 budget to allow ARPA funds to pay for the Telecommunications Consoles approved at last City Council meeting on June 5th, 2023.

Motion carried unanimously.

SIXTH ITEM OF BUSINESS:

Consider and take necessary action regarding the third and final one-year extension options available on our City Bank depository contract.

Four years ago, the City advertised and accepted proposals from local banks to provide depository services to the City of Levelland. At that time, City Council approved a two-year depository agreement with City Bank, which included three one-year extension options. Our working relationship with City Bank, as well as the level of service provided by the bank, have been both efficient and effective. As such, staff is recommending that the City Council approve the third and final one-year extension to the current depository contract.

As a reminder, the extension approved last year maintained the contract established under the RFQ, with an adjustment to the depository interest rate as follows:

90% of the TexPool 7 Day Net Yield adjusted monthly, with a floor of .25%

Motion by Breann Buxkemper

Seconded by Michael Stueart

To approve the third and final one-year extension options available on our City Bank depository contract.

Motion carried unanimously.

SEVENTH ITEM OF BUSINESS:

Discuss setting date to have a workshop with Parkhill Engineers on the progress of the Wastewater Treatment Plant project.

City Staff reported that Daniel Albus with Parkhill is ready to schedule a workshop for discussion of the Wastewater Treatment Plant project. The discussion will take place on Monday, July 10, 2023, during the next regular City Council meeting.

No Action Taken.

EIGHTH ITEM OF BUSINESS:

Convene into executive session in accordance with Tex. Gov't Code §551.074 Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. (City Manager; Finance Director)

Mayor Pinner declared Council to be in Executive Session at 6:29pm. She returned Council to regular session at 6:42pm.

NINTH ITEM OF BUSINESS:

Reconvene into open session and consider and take necessary action on items related to the executive session including any necessary budget amendments, if needed.

There being no further business, the meeting was adjourned at 6:42pm.

Respectfully Submitted,

Andréa Corley, TRMC
City Secretary

Barbra Pinner, Mayor