

THE LEVELLAND CITY COUNCIL MET IN A REGULAR MEETING ON MONDAY, THE 10th DAY OF JULY 2023, AT LEVELLAND CITY HALL, R. O. DENNIS COUNCIL CHAMBERS, 1709 AVENUE H, WITH THE FOLLOWING MEMBERS PRESENT:

Barbra Pinner	Honorable Mayor	Present
Jim Myatt	Council Member	Present
Max Ledesma	Council Member	Present
Breann Buxkemper	Mayor Pro Tem	Present
Michael Stueart	Council Member	Present
Matt Wade	City Attorney	Present
José Cavazos	Interim City Manager	Present
Andréa Corley	City Secretary	Present

The meeting was called to order at 6:00pm.

The Pledge was led by Mayor Barbra Pinner and the Invocation was given by Council Member Michael Stueart.

Statements by Citizens:

There were no statements by citizens.

FIRST ITEM OF BUSINESS:

Consider and take necessary action to approve the minutes of the June 19, 2023, regular meeting.

Motion by Breann Buxkemper

Seconded by Michael Stueart

To approve the minutes of the June 19, 2023, regular meeting.

Motion carried unanimously.

SECOND ITEM OF BUSINESS:

Discussion with Parkhill Engineers on the progress of the Wastewater Treatment Plant project.

Daniel Albus with Parkhill updated the City Council on the progress of the City of Levelland's new Wastewater Treatment Plant.

No Action Taken.

THIRD ITEM OF BUSINESS:

Consider and take necessary action on a Fire Service Agreement with Hockley County to provide fire suppression in the county.

The City of Levelland and Hockley County have a Fire Service Agreement that has been in place for well over ten years. At this time, we are at the end the current two-year agreement which expired on September 30th of this year.

Accordingly, the Fire Service Agreement will need to be renewed by the City Levelland and Hockley County for an additional new two-year agreement to continue fire suppression services in the County. The current business terms as follows:

- \$945 cost per run developed and based on the actual cost incurred by the City in providing such services for the County in FY 2019-2020 that include personnel expenses and equipment expenses incurred by the City.

Motion by Jim Myatt

Seconded by Michael Stueart

To table this item until the next meeting.

Motion carried unanimously.

FOURTH ITEM OF BUSINESS:

Discussion regarding board appointments to the City of Levelland boards and commissions.

Staff provided lists of all appointed City of Levelland Boards with the highlighted members up for possible re-appointment. Staff has attempted to contact all board members who are up for re-appointment and have asked if they would like to continue to serve and their wishes are noted on the sheet as well. We do have some resignations and open positions due to lack of attendance that need to be filled. We are presenting for your information and will also be advertising through social media the opportunity to serve and will be accepting applications for service to boards for the next month and these names will be shared with you all and at a later date in August we will need to formally appoint members to make our boards full for the next year of service.

No Action Taken

FIFTH ITEM OF BUSINESS:

Consider and take necessary action to appoint a member from the Levelland City Council to the Animal Shelter Advisory Board.

Staff provided lists of all appointed City of Levelland Boards that require a member of City Council to be appointed to their respective boards either by ordinance or by that board's bylaws. With that said, with the change in Council District B in May, Councilmember Engledow is no longer eligible to serve on the following boards:

- Animal Shelter Advisory Board
- Tax Reinvestment Zone #1
- Tax Reinvestment Zone #2
- Airport Advisory Board.

For these boards to continue doing business, City Council will have to fill those vacancies on each board accordingly at City Council's pleasure.

All but one board can wait until August. The Animal Shelter Advisory Board would like to meet before then, thus we need a Council Member appointment for that board as soon as possible.

Motion by Michael Stueart

Seconded by Jim Myatt

To appoint Max Ledesma as the City Council representative to the Animal Shelter Advisory Board

Motion carried unanimously.

SIXTH ITEM OF BUSINESS:

Discuss and consider the projected fiscal year 2023/2024 budget and tax rate adoption process and schedule and provide direction to staff regarding the budget.

Over the last couple of months staff has begun working through year end budget projections as well as working on next year's budget. As we move further into the budget process there are several steps required by law that the City must follow in developing and adopting both the budget and the tax rate. It is helpful for Council to know and approve a projected schedule of required actions ahead of time. We are currently working on finalizing the proposed budget process schedule and will have it ready for Council to review by meeting time. While there may changes required as we work our way through the process, the schedule that we will propose will meet our legal requirements.

In addition to reviewing the schedule Council will have an opportunity to provide input and direction to staff on items you would like to see in the budget or the budget process. This input will be used to help finalize the first draft of the upcoming budget which we plan to provide to you by the end of next week.

No Action Taken

SEVENTH ITEM OF BUSINESS:

Convene into executive session in accordance with Tex. Gov't Code §551.074 Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. (City Manager; Finance Director)

Mayor Pinner declared Council to be in Executive Session at 7:05pm. She returned Council to regular session at 7:52pm.

EIGHTH ITEM OF BUSINESS:

Reconvene into open session and consider and take necessary action on items related to the executive session including any necessary budget amendments, if needed.

No Action Taken.

There being no further business, the meeting was adjourned at 7:52pm.

Respectfully Submitted,

Andréa Corley, TRMC
City Secretary

Barbra Pinner, Mayor